

Bellevue Heights Primary School Governing Council

Minutes of meeting held August 12 2019

	ACTION
<p>1. Present: Tash Grundy, Craig Paues, Marie-Louise Adams, Margot Bradley, Eleanor Parker, Kristy Biggs, David Filcoff, Andrew Cassetti, Yvonne Anderson.</p> <p>1.1. Apologies: - Michelle Leopold, Mary Arnold</p> <p>2. Minutes of previous two meetings 17 June & 20 May 2019. Moved David Filcoff / Andrew Cassetti minutes accepted</p> <p>3. Business arising from previous minutes.</p> <p>3.1. Breakdown Maintenance Update: Leak to water meter near carpark. After being assured twice by Water SA the leak was on their side we were informed it was on our side after 3 weeks. Breakdown Maintenance request actioned immediately and fixed. Waiting for ground to dry out before completing.</p> <p>3.2. Community Contact: Newsletter article about 3 Governing Council members in last newsletter. More in the coming newsletters.</p> <p>3.3. Governance Training: Can everyone forward their certificate once they have completed the On-Line Governance Training and RAN Training. All Governing Council members need Working with Children Checks (WWCC) – old DCSI.</p> <p>3.4. Gym Air Conditioning: Fundraising updates have been included in the last few newsletters. Project commencement documentation including a Scope of Work has been completed by our Facilities manager and the next step will be to go to tender for costings and quotes. Nicole Flint has sent through information on a Federal Local School Community Grant that could go toward the cost. Work (air conditioner installation) would need to be completed by end of December 2020. Tash and Eleanor volunteered to help Marie-Louise with grant application.</p> <p>No other Actions from last meeting</p>	APPROVED
<p>4. Correspondence In/ Out: Nil</p> <p>5. Reports</p> <p>5.1. Principal: Report Tabled.</p> <p>5.2. Finance: The following reports for the month ended June 2019 were tabled and discussed:</p> <ul style="list-style-type: none"> • Operating and SASIF account balances (Balance sheet) • Debtors balances (Balance sheet) • Profit and Loss statement • Balance Sheet <p>June Comments: RES – School Card Grant 2nd Instalment, Student Engagement Program – Rock & Water Funding \$2,553. Curriculum – Cashflow. Learning Plans – Cashflow. Other Exp – District SAPSASA, Loan repayment. Admin – Cashflow. Non-Budget - Sleepover</p> <p>Moved Kristy Biggs / Andrew reports be accepted</p>	APPROVED

5.3. Education Report:

Currently working on the School Uniform Policy including developing a Survey.

5.4. P&F Report:

Tabled on night included: Finance Report, A-Thon proposal for early Term 4. Building Community projects – Parents Initiatives in Education (PIE) Grant update and SACA Cricket Nets.

5.5. Staff Report:

Tabled.
STEM training including 3D printer going well.
PE mentoring with 6/7 students helping with classes.
Feedback to Staff from GC – Thanks to organisers of NAIDOC week activities and acknowledging all the work staff do for students

5.6. OSHC Management and Finance:

The following reports for the OSHC service for the month ended June 2019 were tabled and discussed:

- Operating and SASIF balances (Balance sheet)
- Debtors balances (Balance sheet)
- Profit and Loss statement (only required once per term)
- Balance Sheet (only required once per term)

Service in Profit so far this year.

OSHC Management reported the 2018 Budget was not reflected in the 2018 trading balance due to attendance drop by 1/3 and purchase of new resources including hot water system, fridge and dishwasher. They have increased fees for 2019 and have much better attendance numbers.

5.7. Facilities:

Working Bee postponed by a fortnight due to extreme weather.

5.8. Bellevue Garden Patch:

Meeting deferred. Coro Native Nursery are keen to help lend us with design for National Park area.

5.9. Promotions:

Report tabled on night included:
20 to 25 families attended Winter Picnic.
Use of School as Community Hub for large event – Needs risk assessment
Fence flags to advertise events
We are continuing to have a presence in the community.

All reports ACCEPTED

6. GENERAL BUSINESS

6.1. Indonesian Teachers Visit:

Visit delayed due to hold up with their visas. They will be shadowing our staff. Hopefully here end of August early September.

6.2. Work Bans:

The AEU sub branch of each school makes the decision about any work bans due to industrial action. Will not have a huge impact on BHPS. Teachers will be working to rule and not sure how long this will last. Staff are being provided with time during meeting times to continue with our core business.

6.3. Status of Committees:

Checking to see how the Governing Council Committee are going and if they need any support. Feedback to Tash if need more members.

Yvonne to send a list of contacts of Committee Members.

6.4. Upcoming Parent Information and Student Sessions:

Jolly Phonics Evening Session – Term 4. For new parents in 2020
Growth & Development Family Sessions – Hosted by Governing Council.
Tuesday 3 September. Information to go home soon.
Carly Ryan Foundation – Week 2 Term 4. Parent session funded by State and Federal Government targeting cyber safety and relationships. Targeted to middle and upper primary students.

6.5. Other Business:

IELC Community member for 2019 has moved interstate. Currently no suitable replacement. Will continue to look for one.

Issues raised to Governing Council Members by parents:

Oliphant Science Awards – This process is organised by a parent volunteer. It is up to the students to nominate.

Parents using back road to drop of children

Soccer Oval Drainage – New drainage would be major project. Current issue due to extreme weather. Students currently not allowed on oval at break times to try to protect and dry out area.

Huge puddles of water in soccer goal area. Purchase a broom to sweep out before games.

Feedback to
volunteer
Newsletter

Purchase Broom

MEETING CLOSED 8.20 PM

Meeting Dates for 2019

Term 3

Week 8

Monday 9 September

Term 4

Week 4

Monday 4 November

Week 7

Monday 25 November