

# Bellevue Heights Primary School Governing Council

## Minutes of meeting held 4 November 2019

	ACTION
<p><b>1. Present:</b> Tash Grundy, Marie-Louise Adams, Andrew Cassetti, Michelle Leopold, David Filcoff, Eleanor Parker, Craig Paues, Mary Arnold &amp; Yvonne Anderson.</p> <p><b>1.1. Apologies:</b> - Kristy Biggs, Margot Bradley</p> <p><b>2. Minutes of previous meeting approved.</b> Moved Tash Grundy / Andrew Cassetti minutes accepted</p> <p><b>3. Business arising from previous minutes.</b></p> <p><b>3.1. Breakdown Maintenance Update:</b> 2 major water leaks, lots of maintenance due to aging infrastructure.</p> <p><b>3.2. Gym Air Conditioning:</b> No more news from Facilities Manager.</p> <p><b>3.3. Cricket Nets Update:</b> Federal funding has been received. Tash Howard working on quotes. <b>No other Actions from last meeting</b></p> <p><b>4. Correspondence In/ Out:</b> SAASSO Affiliation</p> <p><b>5. Reports</b></p> <p><b>5.1. Principal:</b> Report tabled.</p> <p><b>5.2. Chairperson:</b> Report tabled reflecting back on 2019.</p> <p><b>5.3. Finance:</b> The following reports for the month ended September 2019 were tabled and discussed:</p> <ul style="list-style-type: none"> <li>• Operating and SASIF account balances (Balance sheet)</li> <li>• Debtors balances (Balance sheet)</li> <li>• Profit and Loss statement</li> <li>• Balance Sheet</li> </ul> <p>Moved Andrew Cassetti / Tash Grundy reports be accepted</p> <p><b>5.4. Education Report:</b> Still working on the School Uniform Policy, studying survey results. Student Placement Policy ready to be ratified at next GC meeting.</p> <p><b>5.5. P&amp;F Report:</b> Tabled on night included: Finance Report: successful fundraising this year. Looked at original plan and this term will consolidate ideas and final list of works for nature play elements. Building Community projects – Parents Initiatives in Education (PIE) Grant update and SACA cricket nets.</p> <p><b>5.6. Staff Report:</b> Tabled. Thank you to all staff from Governing Council. Special mention to staff involved in 'The Odyssey', above and beyond. Also great things happening in the library with book fair and Tasting Café.</p> <p><b>5.7. OSHC Management and Finance:</b> The following reports for the OSHC service for the month ended October 2019 were tabled and discussed:</p> <ul style="list-style-type: none"> <li>• Operating and SASIF balances (Balance sheet)</li> <li>• Debtors balances (Balance sheet)</li> <li>• Profit and Loss statement (only required once per term)</li> <li>• Balance Sheet (only required once per term)</li> </ul>	<p style="text-align: center;"><b>APPROVED</b></p> <p style="text-align: center;"><b>APPROVED</b></p>

<p>October Bank Reconciliation with CCB funding yet to be processed. Still YTD profit.  Moved Eleanor Parker/ Craig Paues reports be accepted  Refer to minutes from June 17. OSHC to discuss the subsidy to Vac Care excursions and bring back to Governing Council.</p> <p><b>5.8. Facilities:</b> No issues  <b>5.9. Bellevue Garden Patch/ Sustainability:</b> Yet to meet  <b>5.10. Promotions:</b> Haven't met since August but held a very successful Winter Community Picnic and addressing other follow up actions.</p> <p><b>All reports ACCEPTED</b></p>	<p><b>APPROVED</b></p>
<p><b>6. GENERAL BUSINESS</b></p> <p><b>6.1 M&amp;S Charge for 2020.</b> Moved Eleanor Parker / Craig Paues \$358 for M&amp;S charge, \$45 Special Events Levy and \$50 for weekend sports fees.</p> <p><b>6.2 Instrumental Music 2020 – Piano, Wind &amp; Guitar Lessons.</b>  Approved provision of these lessons by private providers for 2020.</p> <p><b>6.3 AGM &amp; Governing Council Members for 2020</b>  Retiring members in 2020 are Craig, Michelle &amp; Eleanor.  Kristy Biggs has let us know she will retire from her position on Governing Council and Finance at the AGM in 2020. This will mean there will be 4 vacancies and one IELC Community Rep vacancy next year.</p> <p><b>6.4 External Review 2020.</b> We have been notified this will take place Term 1, Week 10. Can take up to 3 days. Panel will hear the voice of students, staff and Governing Council. They will set areas for improvement and look at previous recommendations.</p> <p><b>6.5 School Concert Day - Reduced lessons time</b>  Moved Eleanor Parker / David Filcoff that formal lessons finish at 1pm on this day and students will be able to go home early with parental approval.</p> <p><b>6.6 NAPLAN Results:</b> Results show students did really well. There were more students into the higher bands. Writing had a big improvement helped by Brightpath and goal setting. Maths results were good too.</p> <p><b>6.7 Class Placements:</b> Staff still working on class placements. Letters will go home Tuesday Week 8 and students will visit new class on the Friday. Year 7s will help the JP students.</p> <p><b>6.8 Christmas Parade:</b> Will rotate the Blackwood Christmas Pageant and the Rotary Xmas Fair bi-ennially. This year we will participate in the Rotary Xmas Fair. Some classes will also be participating in the Christmas Tree Festival.</p> <p><b>6.9 Community Feedback</b>  The area behind the soccer goals is quite thick with high grass. Find out who is responsible. Mitcham Council or us? Tony to whipper snip if our responsibility.</p> <p><b>MEETING CLOSED 9.20 PM</b></p> <p><b>Meeting Dates for 2019                      Week 7                      Monday 25 November</b></p>	<p><b>APPROVED</b></p> <p><b>APPROVED</b></p> <p><b>APPROVED</b></p> <p><b>APPROVED</b></p>

<p><b>Members elected February 2018</b>  <b>Retire February 2020</b></p>	<p><b>Members elected February 2019</b>  <b>Retire February 2021</b></p>
<p>Craig Paues, Michelle Leopold  Eleanor Parker</p>	<p>Natasha Grundy, Kristy Biggs  David Filcoff, Andrew Cassetti</p>

