

OSHC NEWSLETTER

TERM 4 2020

HAT SEASON AGAIN.

Please remind your child to put their school hat in their bags when they leave the classroom. Alternatively, we can supply a hat but be aware these are shared hats and only get washed once a term. Vacation Care also requires a hat. With all excursions requiring children to wear a maroon, wide brimmed hat.

“Hall of Fame” Trophy recipients for term 3 - Mikx

Also check out our new **“OVER 10 ZONE”**. We have had an area for over 10s in previous years, and because of our bigger number older children currently attending OSHC, the children thought it would be a good idea to work with Vicki on setting up a new over 10s area. We had a meeting and got the older children to sit together to work on rules for the area, posters for the area and let us know what was important for them to have in their area. Photos of work in progress over the page.

Official opening will be on Monday 2nd of November

PUPIL FREE DAYS..... Friday 6th November. Theme is **WHEELS DAY** bring your bike, scooter or anything with wheels. Don't forget protective gear. Bookings essential.

Monday 30th November is a **“SCHOOL CLOSURE DAY”** and OSHC will **NOT** be open. Sorry for any inconvenience.

We are looking at having the OSHC Xmas Party on Monday 7th of December. More information will go home soon.

Vacation Care program will be available end of week 7. Please get your bookings back ASAP to avoid disappointment. Some days fill very fast and if we have your bookings before staff rosters go out it is possible to accept more children.

We have employed a few new casual educators who can work short notice and vacation care so if you see an unfamiliar face please introduce yourself.

Vacation care will be closed from 6pm Friday 18th December and reopen 7.30am Monday 11th January 2021. At the moment we are not sure whether school will return on Monday 25th January or Wed 27th Jan. 2021.

Christmas break is a good time to check if your child's Medical action plan needs updating. Please be aware that **Action plans from your doctor** must have a **review date** otherwise we cannot accept them.

Fees: Term 4 and all outstanding fees **must** be finalised by Friday 4th December with families to estimate final week (7th – 11th Dec). See Mira if you need help with this.

2021 bookings should be given to Mira as soon as you know when you will need your child to attend.

A reminder that policies are available for viewing at any time. Please see Mira.

Wild Fire season will soon be upon us. Over the next few weeks, you will be asked to fill in details in regards to “Wild Fire affecting our OSHC service” Please get it back quickly and keep the attached “procedure” so that you are aware of what will happen if we are affected. We do a talk with the children regarding this as well as Invacuation and evacuation drills.

Emergency Wild fire policy over the page for you to read and be aware of.



OSHC WILDFIRE (BUSHFIRE) ACTION POLICY

(ratified by management Sept 2018)

All schools in the Adelaide Hills are required to have a defined policy and clear procedures to be implemented in case of wildfire.

**IF THE SCHOOL IS CLOSED DUE TO CATASTROPHIC GUIDELINES –
OSHC ALSO WILL BE CLOSED. (these guidelines were introduced Nov. 2009)**

Bellevue Heights PS is not in the closure zone for catastrophic fire days

Also, refer Bushfire Action Plan (school version)

Level 1 – a day of extreme fire danger

Level 2 – a fire is threatening our area

Level 3 – a fire is actually threatening the school.

1. RELEASE OF CHILDREN

Level 1 On days of extreme fire danger, parent/guardian or authorised adults may collect children from OSHC at any time during a session.

Level 2 We will not release children if we know a fire is burning in or threatening the district unless parents or authorised adults come for the children.

Please do not phone the school or OSHC if at all possible, to keep the phones free for emergency service use. Children will not be released on a phone call request.

In circumstances **L1 & L2** we will only release children to parents/guardians or those authorised adults on the Parent Authorisation Form. The onus for notifying changes to these forms is on the parents/guardians. This must be done in writing – no phone messages will be taken as authority.

2. PROCEDURES:- for Level 2 & 3

Children will remain in the Activity Room or OSHC designated area at the time.

In the case of a fire actually threatening in the school, children will remain in the Activity Room until the fire has completely passed and then be evacuated to the safe refuge. This being Manson Oval (designated by the Eden Hills CFS).

At the discretion of the director, staff with homes/property in the fire area may be allowed to proceed to their property if the correct staff/ratio allows. Remaining staff to assist in total supervision. In the case of the director having to remain on site it would be reasonable to expect the family and pets of the director to remain on site if their home is threatened and needs to be evacuated.

At all times the School Principal is in ultimate control. In the absence of the Principal, the director will take control.

NOTE: DAYS OF EXTREME FIRE DANGER & CATASTROPHIC CATEGORY DAYS are days of extreme fire risk with high temperatures and gusty winds. It is announced by authorities on the radio and TV.

In 2017, Mitcham Council delegated Manson Oval as “Last Safe Refuge” for all local residences.

***Please return the Parent Authorisation Form only to the OSHC Director.
Keep the copy of the Action Plan for your reference.***