

CONFIDENTIAL: RESTRICTED ACCESS

☒ Flexible / Casual

☐ Fixed / Routine

**Bellevue Heights PS Out of School Hours Care
Enrolment Form: Part 1**

BHPS OSHC, Vaucluse Crescent, Bellevue
Heights SA 5050, AU
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CHILD

Family Name: Gender:
First Name(s): Known as:
Date of birth: / / CRN:
Address Town/
No. / Street: Suburb:
Postcode: Primary
Language:
Indigenous status: Aboriginal: Yes / No TS Islander: Yes / No

ELIGIBLE PARENT/GUARDIAN & BILLING DETAILS

Name:
Date of birth: / / CRN:
Relationship Contact Priority: Primary
to child: Language:
Address: (h)
(w)
Phone: (h) (w) (m)
Email:

OTHER PARENT/GUARDIAN (if applicable)

Name:
Relationship Contact Priority: Primary
to child: Language:
Address: (h)
(w)
Phone: (h) (w) (m)
Email:

PARENTING PLANS / ORDERS relating to this child

EMERGENCY CONTACTS & COLLECTION AUTHORITIES

Name: Contact
Priority:
Address: Relationship
to child:
Phone: (h) (w) (m)

Name: Contact
Priority:
Address: Relationship
to child:
Phone: (h) (w) (m)

N.B. It is very important that you tell these people that you have nominated them. In nominating them you give them authority to act on the child's behalf if neither parent can be located, to pick up the child in an emergency and care for the child until s/he can be returned home.

COLLECTION AUTHORITIES ONLY

Name:
Address: Relationship
to child:
Phone: (h) (w) (m)

Name:
Address: Relationship
to child:
Phone: (h) (w) (m)

N.B. The people nominated here have been given approval only to collect the child and should NOT be contacted in case of an emergency.

Enrolment Form: Part 2Child's Name: **MEDICAL AND HEALTH INFORMATION**Has the child received all immunisations appropriate for their age? Yes / NoIf no, please give details:

I accept full responsibility if my child is not immunised.

Parent / Guardian signature:

Has the child received the following immunisations? (please tick):

	12 - 13
	years
Diphtheria	<input type="checkbox"/>
Tetanus	<input type="checkbox"/>
Pertussis (Whooping Cough)	<input type="checkbox"/>
Human Papillomavirus (HPV)	<input type="checkbox"/>

Has the child any conditions / medications that may be effected by OSHC activities?

If yes, please give specifics and any related medication:

Has the child any disabilities?

 Yes / NoEffective date: If yes, please record specifics:

Has the child any special needs?

 Yes / NoEffective date: If yes, please record specifics:

Does the child usually require special aids (e.g. glasses, hearing aid etc.)?

If yes, please give details:

Has the child any special dietary needs not related to allergies?

If yes, please give specifics:

Has the child suffered any illness that may re-occur (e.g. chronic ear infection)?

If yes, please give details:

Has the child had any kind of allergic reactions or food intolerances?

Foods:

Reaction / Medication:

Penicillin:

Reaction / Medication:

Others:

Reaction / Medication:

Is there any other medical information we might need to know?

Note: Please supply the service with required medications in original containers with the child's name clearly marked. Please complete a permission to administer medication form together with any medication records where necessary.

Usual Medical attendant

Doctor's name:

Phone No.:

Clinic name:

Address:

Usual Dental attendant

Dentist's name:

Phone No.:

Clinic name:

Address:

Medical Benefits cover with: Ambulance cover with: Medicare number: Health Care Card number:

Enrolment Form: Part 3

Child's Name:

BOOKINGS

BSC	Mon.	Tue.	Wed.	Thu.	Fri.	Sat.	Sun.
Arrive:							
Depart:							

From: / / for: weeks / or until: / / or Ongoing (tick) ☐

ASC	Mon.	Tue.	Wed.	Thu.	Fri.	Sat.	Sun.
Arrive:							
Depart:							

From: / / for: weeks / or until: / / or Ongoing (tick) ☐

VAC	Mon.	Tue.	Wed.	Thu.	Fri.	Sat.	Sun.
Arrive:							
Depart:							

From: / / for: weeks / or until: / / or Ongoing (tick) ☐

IS THERE ANYTHING MORE WE NEED TO KNOW?

(e.g. 1. any personal, religious or cultural practices/prohibitions that you would like the service to know or 2. comments on homework, behaviour management etc.)

CONSENTS

Please initial next to each item to which you consent.

I consent to my child going barefoot when OSHC staff see this as reasonable. ☐I consent to my child watching appropriate PG movies and playstation games. The director will ensure content is appropriate for all children present. ☐I consent to my child's photo being displayed in the OSHC Centre/Service. Only to be used for photo display boards or books. ☐I consent to my child participating in water play on days of extreme heat. ☐I consent for my child to take part in supervised walking excursions within the local area as part of the Centre's program. ☐I consent for my child to be photographed and for their image and name to be published in circumstances the Director deems to be appropriate. ☐I consent for a staff member to apply sunblock to my child if required. ☐I give consent for my child to be taken by ambulance to hospital in the event of an injury, considered to need urgent medical attention. ☐I consent to my child walking home when permission given over the telephone. ☐I give permission for OSHC staff to check my child's hair for head lice. I understand any checks will be conducted sensitively. ☐

AGREEMENTS

I agree to pay the required fees for my child's booked childcare hours and accept the policies and rules of the Service.

I agree that the staff of the Service may administer simple first aid to my child if the need arises.

I understand that if at any time the staff of the Service consider that my child requires emergency medical/hospital/ambulance assistance, they will have the local medical/hospital/ambulance attend my child. I acknowledge that I will be liable for any medical/hospital/ambulance expenses incurred in the treatment of my child.

I certify that the information entered upon this form is true to the best of my knowledge and I undertake to inform the Service if any of these details change.

Parent / Guardian signature: Date: / / sighted a child health record (tick) ☐Interviewed / Accepted by: Date: / /